

**COUNTY OF SUMMIT
EXECUTIVE ORDER 20-117**

To: Sharon Reaves, Director, Department of Human Resources

From: Ilene Shapiro, County Executive

Subject: Modification of Section 169.22(c)

Date: July 29, 2020

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Pursuant to the authority granted to me by County Council in Res. No. 2020-140, I hereby modify Codified Ordinance Section 169.22(e) entitled "Personal Leave" to authorize appointing authorities to convert sick leave to personal leave up to 14 days and granting such leave without the need for a physician's note when the employee is quarantining upon return from interstate travel. This order is issued in accordance with Governor DeWine's July 22, 2020 issuance of a travel advisory advocating for a 14 day quarantine upon return from interstate travel. Each appointing authority has discretion to grant such leave, taking into consideration operational needs and the needs of employees granting such request.

This order expires December 31, 2020


for Ilene Shapiro, County Executive